Instructions / Guidelines for voter for SOM General Body Representative

At the poll, eligible electors entitled to:

1. Cast one vote for each of the Elected Posts where only one (1) such seat is to be filled.

2. For the post of GB representative, cast as many votes as are the number of seats to be filled for any Post, where more than one (1) seat is to be filled. For example - For the post of SOM general body representative, each voter can cast upto 4 (four) votes.

3. The ballot papers shall contain the name(s) of the Candidate(s).

4. Every voter shall be required, before he is supplied with a ballot paper, to give his signature on the authenticated copy of the electoral roll for taking the poll.

5. A secret ballot shall be used for conduct of poll, regardless of how many candidates are there. The secrecy of the ballot shall also ensure of privacy of the voter.

6. The voter shall record his vote on the ballot paper in secrecy in a voting compartment.

7. The voter shall record his vote on the ballot paper by placing a tick mark (✓) against the name of the candidate of his choice.

8. The tick mark to indicate the vote shall be placed by the voter only by means of an article (such as a stamp) specifically provided for the purpose by the Electoral Officer. Thereafter, fold the ballot paper 1st vertically and again horizontally so that impression of tick mark may not touch to other candidate.

9. The following ballot papers shall be considered invalid and rejected by the E.O., namely:

(a) those that do not bear the official distinctive marks defined by the Electoral Officer;

(b) those that bear any words other than the names of the candidates;

(c) those that are illegible or have been defaced;

(d) those that bear identifying marks; and

(e) those that include votes for more candidates than permitted in a particular poll.

10. The ballot paper marked by a voter shall be deposited by him in a ballot box specially prepared and sealed by the Electoral Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.

11. The Electoral Officer shall close the poll at the designated time of closure, and such voters who are present at the polling station at the appointed closing hour, if any, shall be entitled to vote even if the poll proceedings have to be extended for sportspersons of outstanding merit more time.

12. The voter shall record his/her vote on the Ballot Paper by placing a tick mark (✓) against the name of the candidate of his/her choice, and any other mark like (x) etc. or word, placed on the Ballot Paper by him/her shall render the ballot paper liable to rejection.

13. Maintain calm/peace at the polling place.