

## **NOTICE INVITING TENDER**

**N.I.T. No.** 002/2025

**Dated:** 20.05.2025

For and on behalf of the All India Football Federation (“**AIFF**”), sealed tenders are invited from vendors providing Tanner Whitehouse 3 (“**TW3**”) test services.

### **INTRODUCTION**

The All India Football Federation, commonly referred to as AIFF, is the governing body for the sport of football in India. Established in 1937, the AIFF is responsible for organizing and developing football at all levels across the country. It is affiliated with the Fédération Internationale de Football Association (FIFA), the global governing body for the sport, and the Asian Football Confederation (AFC).

We, at the AIFF, are looking to hire an appropriate agency that provides TW3 test services.

### **1. SCOPE OF WORK**

The scope of work is as follows: -

- The vendor shall appoint a Point of Contact (“**PoC**”) or Account Manager to coordinate with AIFF and AIFF Officials who shall be supervising the tests.
- The vendor shall finalize the X-ray Agencies/Centers across different locations in India depending on the participation of the teams where DICOM images for each player’s right wrist analysis can be captured.
- The vendor shall ensure that X-RAY Diagnostic facility is available exclusively for the 2 hours when the said testing happens for a particular team.
- The vendor shall collect the X-ray reports generated by these Agencies/Centers
- The vendor shall share the complete test results in 24 to 48 hours.
- The vendor shall prepare the Skeletal Maturity Report based on the X-ray received for each player using a suitable software that is renowned for producing results by the TW-3 Methodology.
- The vendor shall ensure that the test results are provided digitally on the AIFF Competition Management System (CMS) team wise and player wise.

- The vendor shall link the Skeletal Maturity Report generated to each player's profile on the AIFF CMS (Competition Management System) such that the Final Rating produced after the Analysis is directly visible on each player's profile.
- The vendor shall ensure that a cloud storage is created to maintain all the results in a timely manner.
- Minimum Team Requirements:
  - i. Two Radiologists (each with a minimum of 5–7 years of experience and expertise in bone age determination) - specifically for manual interpretation (if required).
  - ii. One Radiology Technician
  - iii. Two to Three Administrative Personnel who will be dedicated by the organisation for this project.
- Bids are to be submitted for doing Two Thousand Five Hundred (2500) such tests. Any extra amount shall be paid by AIFF at the same rate.

Potential venues are Home Venues of all the ISL & I-League Clubs that include: Kolkata, Mumbai, Jamshedpur, Goa, Hyderabad, Kochi, Chennai, Bengaluru, Guwahati, Bhubaneswar, Ludhiana, Srinagar, Chandigarh, Mohali, Shillong, Aizawl, Imphal, Varanasi/Lucknow, Kozhikode, Rudrapur, Uttarakhand, Parappur, Thrissur, Kerala, Udaipur, Rajasthan, Bishnupur, Manipur, Vadodara, Gujarat, Mangalore, Karnataka, Lakshadweep, Daman & Diu, and Dadra & Nagar Haveli, Andaman & Nicobar Islands etc.

## 2. TIME SCHEDULE

Date of issue of tender:	20 May, 2025
Last date for submission of application:	30 May, 2025 (5 PM IST)
Opening of Technical and Financial Bids:	TBD

## 3. CONDITIONS OF TENDER

The Tender is open to the eligible vendors/firms of appropriate class and skills.

## 4. SUBMISSION OF TENDER

- i. The application shall be submitted for the work listed above with all required documents as indicated below. The applicants should enclose attested copies of the following along with the application: -

- (a) Latest Goods and Service Tax Clearance Certificate.
  - (b) Latest Income Tax Clearance Certificate as per the Indian Income Tax Act.
  - (c) Updated MSME Enlistment Certificate and Professional Tax Clearance Certificate.
  - (d) Comprehensive list of centers (inclusive of address details) for digital X-rays equipped to generate DICOM images in the potential venues (mentioned in the Scope of Work).
- ii. The Tender Documents with the quoted offer should be placed in a sealed cover with the name of the Tenderers and the name of the work subscribed on it. Supporting documents listed at Sl. No.1 (a), (b), and (c) above should be enclosed with the offer.
- iii. Submission of Tender Documents shall be both in: -
- offline mode by submitting the same within the deadline in a sealed cover with the subject reading “Bid for Providing TW3 Tests -2025” as prescribed herein at: All India Football Federation, Football House, Sector 19, Dwarka, New Delhi 1100014, and in
  - online mode by submitting the tender documents through email at [legal@the-aiff.com](mailto:legal@the-aiff.com) . For online submission the subject should read “Bid for Providing TW3 Tests - 2025”. The Tender documents shall be submitted online in the form of a password encrypted file. At the end of the deadline, the Tenderers/Applicants are requested to immediately forthwith email the password to their respective password encrypted tender documents within 2 hours of end of the deadline as mentioned herein for submission of the tender documents and bid. Failure to do so, will result in disqualification of the respective Tenderer/Applicant.
- iv. Any Applicant who has failed to submit their respective bid in either of the forms shall be disqualified from the bidding process. All Applicants for being considered in this instant tender process shall necessarily ensure that they submit their bids in both online and offline mode.
- v. In the event that any of the Successful Applicants are unable to discharge all and/or any part of their obligation as under this instant tender, then in such case such Successful Applicant shall be liable to pay appropriate penalty as may be decided by AIFF, more fully to be mentioned in their respective Agreement (to be entered upon between such Successful Applicant and the AIFF).
- vi. In the event of breach of any of the terms of this instant tender and/or such other documents as may be entered upon subsequently forming a part of this instant tender process, AIFF shall have the right to blacklist and/or take suitable punitive measures against such respective Successful Applicant. Further, in the event of such breach of any of the terms of this instant tender and/or such other documents as may be entered upon subsequently forming a part of this instant tender process, AIFF shall, at its own option, forfeit the security deposit over and above such other punitive measures as may be taken in terms of this instant tender document.
- vii. The Tenderer/Applicant shall factor in all such expenses as they may be likely to incur for

discharging the scope of this instant tender. The Tenderer/Applicant shall not be liable to be reimbursed for any additional expense other than the approved bid amount.

- viii. The Tenderer should sign on every page of the Tender Documents as acceptance of the general direction and conditions of contract and other laid down norms. The rate quoted should be both in figures and words and should be inclusive of Goods and Service Tax and all other Taxes and Levies. Overwriting and correction should be avoided and if made should be authenticated. In the incidence of discrepancy in figures, the rates given in words shall prevail. Incomplete/conditional tenders shall be rejected forthwith.
- ix. For any query, the Tenderer/Applicant can email their queries at [legal@the-aiff.com](mailto:legal@the-aiff.com) and/or contact +91-25308200/201/202/203/204/205.

## **5. SUBMISSION OF SECURITY DEPOSIT**

- The Tenderer/Applicant shall submit a cheque/Demand Draft of INR 10,000 (Indian Rupees Ten Thousand only) along with the tender bid endorsed in favour of “All India Football Federation” as security deposit. Any Tenderer/Applicant who shall not submit the security deposit shall be disqualified from being considered for the purpose of this instant tender.
- The security deposit as mentioned herein this instant tender document shall be adjusted against the final payment to be made on the issuance of the final invoice by the successful tenderer/Applicant.
- The Tenderer/Applicant shall ensure to keep the security deposit valid for a period of 180 days from the date of its issuance. For any unsuccessful Tenderer/Applicant, their respective security deposits shall be returned. In the event, that a Tenderer/Applicant has been shortlisted as the successful tenderer/applicant, however, post such declaration chooses to withdraw in such case, the entire security deposit shall be forfeited.
- The successful Tenderer/Applicant shall take steps to keep the security deposit valid for a period of at least 240 days from the date of award of the tender in favour of such successful Tenderer/Applicant. In the event, that the final invoice is issued before such time, the security deposit shall be treated in a manner as mentioned herein this instant tender document.

## **6. SELECTION OF TENDER OFFER**

- Subject to qualification of the technical criteria and provision/inclusion of all the scheduled items as mentioned herein this instant tender document needed for the purpose of providing TW3 tests, the Tenderer/Applicant quoting the lowest price bid shall be selected as the successful tender applicant.
- In case the successful Tenderer/Applicant anytime post award of the herein mentioned tender is unable to discharge the herein mentioned scope to the satisfaction of AIFF, in such a case

AIFF may terminate the Tenderer/Applicant with 1 days' notice and award the second lowest qualified bidder to discharge the remainder of the scope as may be left to be discharged as per this instant tender document. The tender award value in such case shall stand deducted to the extent of the quantum of work already performed by the first awardee. Breach of terms as mentioned herein may be actionable at the option of AIFF in terms of this instant tender and in terms of such subsequent document as may be endorsed as part of this instant tender process and work scope.

## **7. OPENING OF TENDER BID**

- Selection of the Tenderer/Applicant, examination of bid documents shall be carried out by such Tender Opening Committee as may be notified by AIFF internally. The result of the tender bid opening shall be notified on the website of AIFF in terms of the deadline as mentioned herein this instant tender document.
- AIFF reserves the right to accept/reject any or all tenders without assigning any reason thereof.
- The work value, scope and quantum of work are subject to change. The Vendor shall execute the work as per the directives of the AIFF. No claim on this account shall be entertained whatsoever. If any extra claim is made, it shall be as per the agreement rates.
- Avoidable damages due to negligence of the contractor shall be at his own risk and cost. The AIFF shall not be liable for payment of such damages (if any), including accidents to equipment/manpower.
- On being notification of successful tender bid, the successful Tender awardee/Applicant shall be immediately there forth be issued the Letter of Award. The Successful Tender Applicant shall, on receipt of the Letter of Award, take immediate steps to conclude the agreement with AIFF in relation to this instant tender work scope within a period of 2 days.

## **8. VALIDITY OF TENDER OFFER**

The tender offer shall remain valid for a period of 180 days. All the conditions as mentioned in the Notice shall be deemed to be a part of the agreement to be entered with the contractor.

## **9. NO SUBLETTING/ASSIGNMENT**

Subletting of contract work is against the norms and if it comes to the notice, the original contract shall be cancelled and appropriate action shall be initiated as per the rules. In case the manpower employed by the contractor is from outside the state or neighboring countries, it shall be the responsibility of the contractor to get them registered with the Ministry of Labour and Employment, Government of India, as per the relevant labour laws.

#### **10. ALTERATION OF WORK SCOPE**

The department also reserves the right to increase, decrease, alter or modify the items of work as indicated in the Notice within assigning any reason thereof.

#### **11. PAYMENT OF APPLICABLE TAXES**

- The contractor will have to pay all taxes and duties applicable and notified by the State/ Central Government and no claim shall be entertained in this regard whatsoever.
- The tender bid is in terms of the applicable laws.

**For ALL INDIA FOOTBALL FEDERATION**