



## **NOTICE INVITING QUOTATIONS**

N.I.Q. No. 01/2024

Dated: 09 August 2024

For and on behalf of the All India Football Federation (AIFF), sealed quotations are invited from vendors providing Medals, Lanyards and Accreditation Cards for the upcoming AIFF Tournaments (Season 2024-25).

### **INTRODUCTION**

The All India Football Federation, commonly referred to as AIFF, is the governing body for the sport of football in India. Established in 1937, the AIFF is responsible for organizing and developing football at all levels across the country. It is affiliated with the Fédération Internationale de Football Association (FIFA), the global governing body for the sport, and the Asian Football Confederation (AFC).

We, at the AIFF, are looking to hire an appropriate entity that provides Medals, Lanyards and Accreditation Cards for the AIFF Tournaments (Season 2024-25)

### **SCOPE OF WORK**

The scope of work is as follows: -

- The vendor shall work on making medals, lanyards and accreditation cards as per the specifications given below.
- The vendor shall make the medals and lanyards as per the design shared by the AIFF for each tournament.
- Quotations are to be submitted for making approximately 1075 medals, 7000 accreditation cards and 8075 lanyards . Any extra amount shall be paid by AIFF on the same rate.

**SPECIFICATIONS FOR I-LEAGUE, I-LEAGUE 2, I-LEAGUE 3, IWL, IWL -2, FUTSAL, SUPER CUP/FEDERATION CUP, SANTOSH TROPHY & BEACH SOCCER CHAMPIONSHIP**



MEDAL SPECIFICATIONS		LANYARD SPECIFICATIONS	
HEIGHT	8.5 CM	LENGTH	84 CM
WIDTH	7.5 CM	WIDTH	3 CM
THICKNESS	.5 CM	COLOUR	MULTI COLOURED
FRONT SIDE	TOURNAMENT LOGO	DESIGN	CUSTOMISED
BACK SIDE	AIFF LOGO		
QUANTITY	<b>GOLD</b> - 385 PCs <b>SILVER</b> – 115 PCs		

**SPECIFICATIONS FOR YOUTH LEAGUES (U-13, U-15 & U-17), SUB JUNIOR BOYS' /GIRLS' NFCs & JUNIOR BOYS'/GIRLS' NFCs**



MEDAL SPECIFICATIONS		LANYARD SPECIFICATIONS	
HEIGHT	8.5 CM	LENGTH	84 CM
WIDTH	6 CM	WIDTH	2 CM
THICKNESS	.5 CM	COLOUR	MULTI COLOURED
FRONT SIDE	TOURNAMENT LOGO	DESIGN	CUSTOMISED
BACK SIDE	AIFF LOGO		
QUANTITY	<b>GOLD</b> - 305 PCs <b>SILVER</b> - 270 PCs		



ACCREDITATION CARD SPECIFICATIONS		LANYARD SPECIFICATIONS	
HEIGHT	14 CM	LENGTH	92 CM
WIDTH	10 CM	WIDTH	2 CM
			LOBSTER CLASPS
		COLOUR	MULTI COLOURED
		DESIGN	CUSTOMISED
QUANTITY	7000 PCs	QUANTITY	7000 PCs

### TIME SCHEDULE

- |  |                            |
|--|----------------------------|
| a. Date of issue of notice :               | 09 August, 2024            |
| b. Last date for submission of quotations: | 16 August, 2024 (5 PM IST) |
| c. Declaration of decision:                | 19 August , 2024           |

### CONDITIONS FOR SUBMISSION OF QUOTATIONS

The invitation is open to the eligible vendors/firms of appropriate class and skills.

### SUBMISSION OF NOTICE

- The quotation shall be submitted for the work listed above with all required documents as indicated under. The applicants should enclose attested copies of the following along with the application: -

- (a) Latest Goods and Service Tax Clearance Certificate.
  - (b) Latest Income Tax Clearance Certificate as per the Indian Income Tax Act.
  - (c) Updated MSME Enlistment Certificate and Professional Tax Clearance Certificate.
2. The Documents with quoted offer should be placed in a sealed cover with the name of the entity and the name of the work subscribed on it. Supporting documents listed at Sl. No.1 (a), (b), and (c) above should be enclosed with the offer.
  3. Submission of Documents shall be both in: -
    - offline mode by submitting the same within the deadline in a sealed cover with the subject reading “Quotation for Providing Medals, Lanyards and Accreditation Cards for AIFF Tournaments 2024-25” as prescribed herein at: All India Football Federation, Football House, Sector 19, Dwarka, New Delhi 1100014, and at
    - online mode by submitting the documents through email at [legal@the-aiff.com](mailto:legal@the-aiff.com). For online submission the subject should read “Quotation for Providing Medals, Lanyards and Accreditation Cards for AIFF Tournaments 2024-25”. The quotations shall be submitted in the form of a password encrypted file. At the end of the deadline, the Applicants are requested to immediately forthwith email the password to their respective password encrypted documents within 2 hours of end of the deadline as mentioned herein for submission of the quotation and supporting documents listed at Sl. No.1 (a), (b), and (c). Failure to do so, will result in disqualification of the respective Applicant.
  4. Any Applicant who has failed to submit their quotations in either of the forms shall be disqualified from the selection process. All Applicants for being considered in this instant selection process shall necessarily ensure that they submit their documents in both online and offline mode.
  5. In the event that any of the Successful Applicants are unable to discharge all and/or any part of their obligation as under this instant process, then in such case such Successful Applicant shall be liable to pay appropriate penalty as may be decided by AIFF, morefully to be mentioned in their respective Agreement (to be entered upon between such Successful Applicant and the AIFF).
- In the event of breach of any of the terms of this instant process and/or such other documents as may be entered upon subsequently forming a part of this instant process, AIFF shall have the right to blacklist and/or take suitable punitive measures against such respective Successful Applicant.
6. The Applicant shall factor in all such expenses as they may be likely to incur for discharging

the scope of this instant process. The Applicant shall not be liable to be reimbursed for any additional expense other than the approved amount.

7. The Applicant should sign on every page of the Documents as acceptance of the general direction and conditions of contract and other laid down norms. The rate quoted should be both in figures and words and should be inclusive of Goods and Service Tax and all other Taxes and Levies. Overwriting and correction should be avoided and if made should be authenticated. In the incidence of discrepancy in figures, the rates given in words shall prevail. Incomplete/conditional submission of documents shall be rejected forthwith.
8. For any query, the Applicant can email their queries at [legal@the-aiff.com](mailto:legal@the-aiff.com) and/or contact +91-25308200/201/202/203/204/205.

### **SELECTION OF OFFER**

- Subject to qualification of the technical criteria and provision/inclusion of all the scheduled items as mentioned herein this instant document needed for the purpose of providing medals, lanyards and accreditation cards for AIFF Tournaments, the Applicant quoting the lowest price shall be selected as the successful applicant.
- In case the successful Applicant anytime post award of the herein mentioned offer is unable to discharge the herein mentioned scope to the satisfaction of AIFF, in such a case AIFF may terminate the Applicant with 1 days' notice and award the second lowest qualified applicant to discharge the remainder of the scope as may be left to be discharged as per this instant document. The award value in such case shall stand deducted to the extent of the quantum of work already performed by the first awardee.

Breach of terms as mentioned herein may be actionable at the option of AIFF in terms of this instant process and in terms of such subsequent document as may be endorsed as part of this instant selection process and work scope.

### **OPENING OF DOCUMENTS**

- Selection of the Applicant, examination of documents shall be carried out by such Purchase Committee as may be notified by AIFF internally. The result of the Purchase Committee's decision shall be notified on the website of AIFF in terms of the deadline as mentioned herein this instant document.
- AIFF reserves the right to accept/reject any or all offers without assigning any reason thereof.



#### **VISION 2047**

- The work value, scope and quantum of work are subject to change. The Vendor shall execute the work as per the directives of the AIFF. No claim on this account shall be entertained whatsoever. If any extra claim is made, it shall be as per the agreement rates.
- Avoidable damages due to negligence of the contractor shall be at his own risk and cost. The AIFF shall not be liable for payment of such damages (if any), including accidents to equipment/manpower.
- On being notified of successful application, the successful Applicant shall be immediately there forth be issued the Letter of Award. The Successful Applicant shall, on receipt of the Letter of Award, take immediate steps to conclude the agreement with AIFF in relation to this instant work scope within a period of 2 days.

#### **VALIDITY OF OFFER**

The offer shall remain valid for a period of 180 days. All the conditions as mentioned in the Notice shall be deemed to be a part of the agreement to be entered with the contractor.

#### **NO SUBLETTING/ASSIGNMENT**

Subletting of contract work is against the norms and if it comes to the notice, the original contract shall be cancelled and appropriate action shall be initiated as per the rules. In case the man power employed by the contractor is from outside the state or neighbouring countries, it shall be the responsibility of the contractor to get them registered with the Labour Department, Government of India, as per the relevant labour laws.

#### **ALTERATION OF WORK SCOPE**

The department also reserves the right to increase, decrease, alter or modify the items of work as indicated in the Notice within assigning any reason thereof.

#### **PAYMENT OF APPLICABLE TAXES**

- The contractor will have to pay all taxes and duties applicable and notified by the State/ Central Government and no claim shall be entertained in this regard whatsoever.
- The application is in terms of the applicable laws.

**For ALL INDIA FOOTBALL FEDERATION**