NOTICE INVITING TENDER

N.I.T. No. 012/2023   Dated: 22 June 2023

For and on behalf of the All India Football Federation (AIFF), sealed tenders are invited from the appropriate class of Vendors for providing IT development and support for the digital infrastructure of AIFF.

Introduction

The All India Football Federation, commonly referred to as AIFF, is the governing body for the sport of football in India. Established in 1937, the AIFF is responsible for organizing and developing football at all levels across the country. It is affiliated with the Asian Football Confederation (AFC) and FIFA (Fédération Internationale de Football Association), the global governing body for the sport.

At AIFF we have developed and maintained a strong digital infrastructure to support in managing our operations, information & Communications, people and stakeholders.

We are looking for an "IT Vendor Partner" to help us grow, maintain, and support our digital infrastructure for the future we are aiming towards.

In today's world, digital technology is integral to all organizations. At AIFF, we have embraced an efficient digital technology, and boast of having a strong digital infrastructure.

Here is a snapshot of our digital applications.

Web Applications

- Competition Management System (CMS): https://administrator.the-aiff.com/

- Centralized Registration System (CRS): https://administrator.the-aiff.com/

- Academy Accreditation System: https://administrator.the-aiff.com/
- Coaching Portal: https://coaching.the-aiff.com/

- Referee Portal (RASI): https://refereeadmin.the-aiff.com/

- AIFF Website: https://the-aiff.com/

- I-League Website: https://i-league.org/

- AIFF Agile: https://aiffadmin.in/

- AIFF Archive: http://aiffarchive.the-aiff.com/

- National Team Database: https://nt.the-aiff.com/
- Media Accreditation: https://media.the-aiff.com/

- Baby Leagues: https://media.the-aiff.com/

Mobile Applications

- I-League App

- AIFF CMS App

- Baby Leagues App

- AIFF Agile App

- Health Check (TW3) App

- AIFF Observer App

- AIFF Ticket Scanning App

Note: Mobile applications are developed for Android as well as iOS.

Tech Used in Web Apps - PHP, Laravel, MySQL, HTML, CSS, jQuery, Angular, Vue

Tech Used in Mobile Apps - React Native, Java (Android Studio)
You can read more about our applications by clicking here.

Scope of Work

The scope of work is as follows: -

- Support Services

  o Ensuring smooth functioning of all our IT applications, hence related operations, through 'proactive measures' and 'crisis management'

  o Troubleshooting and Issue Resolution through a 'Ticket Management System', in a timely manner, minimizing disruption to operations.

  o Continuously monitor the applications' performance, identify bottlenecks, and optimize performance to enhance user experience.

- Maintenance Services

  o Application Updates and Patches: Monitor and apply necessary updates, patches, and bug fixes to the applications, ensuring they are up-to-date and secure.

  o Performance Monitoring: Continuously monitor the applications' performance, identify bottlenecks, and optimize performance to enhance user experience.

  o Backup and Restore: Implement regular data backups and establish a reliable restore mechanism to minimize data loss and ensure business continuity.

- Change Management & New Development

  o Change Evaluation: Assess and evaluate requested changes or enhancements to the applications to determine their feasibility, impact, and potential risks.

  o Change Implementation: Plan, coordinate, and implement approved changes or enhancements, ensuring proper testing and minimal disruption to operations.

- New functionality development in existing applications

- Development of new applications & relevant assets management

- Document Management:

  o Maintain accurate documentation of the applications' configurations, including software versions, hardware requirements, and dependencies.

- Security Management

  o Security Policy and Procedures: Develop and implement appropriate security policies, standards, and procedures for the IT applications. This includes defining access controls, password policies, data encryption, incident response, and other relevant security measures.

  o Security Controls Implementation: Implement appropriate security controls and measures to safeguard the IT applications. This includes network segmentation, firewalls, intrusion detection/prevention systems, access controls, and secure configurations.

TIME SCHEDULE

a. Date of issue of tender: 22 June, 2023
b. Last date for submission of application: 29 June, 2023 (12 PM IST)
c. Opening of Technical and Financial Bids: 30 June, 2023 (5 PM IST)

CONDITIONS OF CONTRACT

- The intending vendors should apply in writing applying for the instant tender. The application would invariably be signed by the contractor himself/herself. The application shall be submitted for the work listed above with all required documents & information as indicated under.

  Technical Bid

  - Company Information

    o Latest Goods and Service Tax Clearance Certificate.

    o Latest Income Tax Clearance Certificate as per the Indian Income Tax Act

  - Clients & Projects

    o Your top clients and projects

  - Industry Experience

    o Your top clients and projects in the football industry

  - Security & Compliance

    o Measures your company has taken to ensure security and compliance for any breaches to any of our digital and information property

- Resources Planning

  o The resources that you plan to dedicate for the project & their profiles (detailed experience and technical expertise)

Financial Bid

- Pricing Structure

- Quotes & Payment Terms

- The Tender Documents with quoted offer should be placed in a sealed cover with the name of the Tenderers and the name of the work subscribed on it and titled "Application for IT Development & Support for AIFF". Supporting documents as required above should be enclosed with the offer. Bids have to be submitted online at aiff@the-aiff.com. Only bids which are both online and offline submitted within the due time will be considered valid.

- Please note that 'Technical Bids' and 'Financial Bids' need to be submitted in separate envelopes, which can further be included in one large envelope.

- Sealed tenders shall be deposited in the Tender Box at the Reception Desk, All India Football Federation, Football House, Sector 19, Phase 1, Dwarka, New Delhi – 110075, on the date and within the time indicated above. The tender shall also be submitted online by the deadline at tender@the-aiff.com. Tender applicants who have submitted both online and offline submissions shall be the only ones considered for the instant tender allotment.

- Tender is open to the eligible Vendors/Firms of appropriate class and skills.

- Tenders will be opened by a Tender Opening Committee constituted as prescribed by the AIFF.

- The Tenderer should sign on every page of the Tender Documents as acceptance of the general direction and conditions of contract and other laid down norms. The rate quoted should be both in figures and words and should be inclusive of Goods and Service Tax and all other Taxes and Levies. Over writing and correction should be avoided and if made should be authenticated. In the incidence of discrepancy in figures, the rates given in words shall prevail. Incomplete/conditional tenders shall be rejected forthwith.

- Avoidable damages due to negligence of the contractor shall be at his own risk and cost. The Department shall not be liable for payment of such damages (if any).

- The tender offer shall remain valid for a period of 30 days.

- All the conditions as mentioned in the Notice shall be deemed to be a part of the agreement to be entered with the contractor/vendor.

- The Department reserves the right to accept/reject any or all tenders without assigning any reason thereof.

- Subletting of contract work is against the norms and if it comes to the notice, the original contract shall be cancelled, and appropriate action shall be initiated as per the rules.

- In case the manpower employed by the contractor is from outside the state or

neighboring countries, it shall be the responsibility of the contractor to get them registered with the Labor Department, Government of India, as per the relevant labor laws.

- It is expected of the tenderer to have its own correct assessment before submitting the bid.

- The contractor will have to pay all taxes and duties applicable and notified by the State/ Central Government and no claim shall be entertained in this regard whatsoever.

Note – All queries will be handled over email, you can email at rajender.kumar@the-aiff.com