



BID REFERENCE NO.: LOC/FIFA/RFP/013

THE LOCAL ORGANISING COMMITTEE (LOC) FOR
THE FIFA U-17 WOMEN'S WORLD CUP, INDIA 2022

INVITES PROPOSALS TO
PROVIDE CATERING SERVICES FOR WORKFORCE IN GOA &
BHUBANESWAR

THE FIFA U-17 WOMEN'S WORLD CUP INDIA 2022

LAST DATE FOR PROPOSAL SUBMISSION:

5TH SEPTEMBER 2022 BY 11:00 HRS

CRITICAL TIMELINES	
TASK	DATE & TIME
Upload of RFP	25 th August 2022
Last date of receiving queries	31 st August 2022
Last date of response to queries	1 st September 2022
Last date of Bid Submission	5 th September 2022, 11:00 Hours
Evaluation of Bids and Selection of Service Provider	5 th September 2022

Contents

1.	BACKGROUND	5
2.	FIFA U-17 WOMEN'S WORLD CUP INDIA 2022.....	5
3.	OVERVIEW OF REQUEST FOR PROPOSAL DOCUMENT	5
4.	OVERVIEW OF SELECTION PROCESS	6
5.	INSTRUCTIONS TO THE BIDDERS.....	6
6.	SCOPE OF SERVICES	7
7.	TIMELINES.....	7
8.	SUBMISSION OF PROPOSALS	7
9.	QUERIES FROM BIDDERS.....	9
10.	VALIDTY AND MODIFICATION OF PROPOSAL	9
11.	EVALUATION OF BIDS.....	9
12.	LIQUIDATED DAMAGES FOR UNSATISFACTORY SERVICES	9
13.	TERMS OF PAYMENT AND PAYMENT MILESTONES	10
14.	TERMS AND CONDITIONS	10
15.	MISCELLANEOUS.....	12
	ANNEXURE – I – CHECKLIST.....	14
	ANNEXURE – II – MATCH SCHEDULE AND LOCATION	15
	ANNEXURE – III – SCOPE OF SERVICES.....	16
	ANNEXURE – IV – SAMPLE MENU / REQUIREMENTS.....	18
	ANNEXURE – V – FORMAT OF FINANCIAL BID AND BOQ	20

DISCLAIMER

1. This Request for Proposal (“RFP”) is being published to enable interested applicants (“Bidders”) to participate in the Selection Process (as defined later in this document) to appoint a Service Provider who is competent and eligible to provide catering services in Goa & Bhubaneswar for the workforce of Local Organising Committee (“LOC”) for the FIFA U-17 Women’s World Cup India 2022 (“Tournament”)
2. The information contained in this RFP or subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of the Local Organising Committee for the FIFA U-17 Women’s World Cup India 2022 (“Authority”) or any of its employees, consultants or advisers, is provided to Bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is or may be provided.
3. This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Bid pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Services. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or consultants or advisers to consider the objectives, expertise and needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.
4. Information provided in this RFP to the Bidders is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
6. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Bidder upon the statements

contained in this RFP.

7. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.
8. The issue of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the selected Bidder for the Services and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.
9. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Selection Process.
10. It shall not be assumed by any prospective Bidders that there shall be no deviation or change in any of the information mentioned herein pertaining to requirements or terms of reference or scope of services. While this document has been prepared in good faith, neither AIFF nor LOC of the Tournament, nor any of their employees, consultants or officers make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly and expressly disclaimed by AIFF or the LOC of the Tournament and any of their employees, consultants or officers even if any loss or damage is caused by any act or omission on the part of AIFF or the LOC of the Tournament or any of their employees, consultants or officers, whether negligent or otherwise.
11. By acceptance of this document, the recipient agrees that any information herewith will be superseded by any subsequent written information on the same subject made available to the recipient by or on behalf of AIFF or LOC of the Tournament. AIFF and LOC of the Tournament and any of their respective officers undertake no obligation, among others, to provide the recipient with access to any additional information or to update this document or to correct any inaccuracies therein which may become apparent, and they reserve the right, at any time and without advance notice, to change the procedure for the selection of or any part of the interest or terminate negotiations or the due diligence process prior to the signing of any binding agreement.
12. Accordingly, interested applicants should carry out an independent assessment and analysis of the requirements of the information, facts and observations contained herein.

1. BACKGROUND

The FIFA U-17 Women's World Cup, is the world championship of association football for female players under the age of 17 organized by Fédération Internationale de Football Association ("FIFA").

2. FIFA U-17 WOMEN'S WORLD CUP INDIA 2022

The FIFA U-17 Women's World Cup India 2022 will be the 7th edition of the FIFA U-17 Women's World Cup, the biennial international women's youth football championship contested by top 16 U-17 national teams of the member associations of FIFA. The tournament will be hosted by India and will comprise of 32 matches to be held across Bhubaneswar, Goa and Navi Mumbai. This will be the first FIFA tournament for women hosted by the country.

3. OVERVIEW OF REQUEST FOR PROPOSAL DOCUMENT

- 3.1. The Local Organising Committee ("**Authority**") for the Tournament, a part of the All India Football Federation ("**AIFF**"), and having its principal office at Football House, Sector 19, Phase 1, Dwarka, New Delhi - 110075 has been entrusted by the by Fédération Internationale de Football Association ("**FIFA**") with the organisation, hosting and staging of the Tournament
- 3.2. As part of this endeavour, the Authority will be provide catering services to its workforce engaged in the tournament at the stadiums as specified in detail in Section 6 of this RFP ("Scope of Services"). Through this RFP, the Authority wishes to initiate the Selection Process for suitable Service Providers registered in India who are competent and eligible for providing the services in Goa & Bhubaneswar as per the eligibility criteria mentioned in this RFP document.
- 3.3. The Authority invites proposals (the "Proposals" or "Bids") for selection of a Service Provider through an open competitive bidding process in accordance with the procedure set out herein.
- 3.4. A detailed description of the objectives, scope of services and other requirements including the terms and conditions for providing services are specified in this RFP. In case a Bidder possesses the requisite experience and capabilities required for undertaking the assignment, it may participate in the Selection Process in response to this invitation. The manner in which the Bid is required to be submitted, evaluated and accepted is explained in this RFP.
- 3.5. The selected Bidder would be required to undertake the required works, in accordance with the agreement to be entered separately between the Authority and the selected Bidder (the "**Agreement**").

4. OVERVIEW OF SELECTION PROCESS

- 4.1. The Authority has adopted a 2 (two) stage selection process (collectively the “**Selection Process**”) for evaluating the Proposals. The evaluation of the bids will be done by the Technical and Financial Evaluation committees of the Authority.
- 4.2. In the first stage, the credentials of Bidders would be evaluated to assess their compliance as per the Evaluation criteria specified in Section 8.1 (“**Evaluation Criteria**”) and based on this evaluation, a list of technically qualified Bidders shall be prepared. The rest would be considered technically non-qualified and would not participate in the process.
- 4.3. In the second stage, a Financial Evaluation will be carried out as per criteria mentioned in Section 11 of this RFP from the technically eligible Bidders for providing catering services as mentioned in the Annexure III. (“**Financial Evaluation**”).

5. INSTRUCTIONS TO THE BIDDERS

- 5.1. Interested Bidder(s) are advised and encouraged to study this RFP document carefully and inform themselves fully about the assignment before submitting their Proposals in response to the RFP. Submission of a Proposal in response to this RFP document shall be deemed to have been made after careful study and examination of this document with full understanding of its terms, conditions and implications. Proposals must be made strictly in accordance with the terms and conditions specified in this RFP.
- 5.2. The RFP document has been made available for download at <https://www.the-aiff.com/documents>. Any corrigenda to the RFP will also be available under the same section. The bidders are advised to regularly check the website for any corrigenda.
- 5.3. Any failure, oversight or delay to read any such addenda will not entitle any Bidder(s) to any additional time for submission of Bids or any other relief or create any liability in any manner of the Authority towards the Bidder(s).
- 5.4. The Bid should be unconditional. In case of any condition, the Bid shall be treated as non-responsive and may be disqualified.
- 5.5. The Bid should be accompanied by all the requisite supporting documents, else it may be rejected.

6. SCOPE OF SERVICES

Refer Annexure III for detailed Scope of Services

7. TIMELINES

Milestone	Date
Kick Off Meeting	6 th September 2022
Venue Recce & Food Sampling	8 th and 9 th September 2022
Finalisation of Menu's	15 th September 2022

8. SUBMISSION OF PROPOSALS

The bidders are required to submit the proposals for the above-mentioned scope of work. The proposals for the above-mentioned services are to be submitted on bidder's company letterhead signed by the Authorised Representative and submitted online via email to **tenders@india2022wwc.com** within the stipulated time frame.

Please state the Bid Reference No.: i.e. "LOC/FIFA/RFP/013" in the subject line of the email.

8.1. Evaluation Criteria

The bidders are also required to submit the following documents to ascertain the technical compliance of the bidder. The proposals of only those bidders who are technically compliant with the below requirements will be considered. Further, the Authority reserves the right to seek clarifications or more details as may be deemed appropriate. The following must be complied with:

Sr. No.	Eligibility Criteria	Supporting Documents to be submitted
1	The Bidder must be registered under the Companies Act, 1956 or Partnership Firm registered under the Partnership Act 1932 or Proprietorship Firm or LLP under Limited Liability Partnership Act of 2008.	Bidder must submit the Proprietorship / Partnership / Company Registration Certificate / Incorporation details along with a copy of PAN Card and GST No.
2	Financial details of the Bidder. The Bidder should have an average annual turnover of INR 1 Crore in the last 5 years for each city for which bid will be placed. For clarity if a Bidder is bidding for only one host city of Goa/Bhubaneswar the required average annual turnover to be eligible will be INR 1 Crore and if it	The Bidder must submit on letterhead specifying the host city for which their bid must be considered. The Bidder must provide a certificate from a Chartered Accountant stating turnover for the last 5 years from FY 2017-18 to FY 2021-22

	is bidding for host city of Goa and Bhubaneswar it will be INR 2 Crore.	
3	The Bidder should have been in the business of Hospitality and Catering for at least the last 5 years and must have carried out at least three (3) assignments of catering to at least 500 people for sporting and other events in the cities of Goa & Bhubaneswar	The Bidder must provide copies of work order / contract / completion certificate.
4	The Bidder must have valid catering license of FSSAI (Food Safety and Standards Authority of India)	The Bidder must submit a copy of the FSSAI license to the Authority
5	The Bidder must submit an operation plan detailing equipment used, crockery, inventory movement and waste disposal plan. The bidder must also submit details of manpower to be deployed along with uniform.	The Bidder must submit the operational and manpower plan.
6	The Bidder must submit a prospective menu as per sample provided in Annexure IV. The menu should cover different cuisines such as Indian, South-East Asian, Italian, Continental etc.	The Bidder must submit the menu expected to be implemented through the course of the Tournament.
7	The Bidder should submit an undertaking stating: <ul style="list-style-type: none"> • There are no major legal cases pending against it • Not blacklisted by Government of India or any State Government or any other relevant authority or private organisation • Does not have any direct / indirect holding in any other bidding company. There should be no cross ownership between any bidders 	Attach self-undertaking on Letterhead duly signed and stamped by the competent authority of the Bidder.

8.2. The Shortlisted bidders who would meet the eligibility criteria as mentioned in Clause 8.1 will stand technically qualified. Financial bids of only the Bidders who fulfil the technical evaluation will be opened.

9. QUERIES FROM BIDDERS

The bidders may request clarifications about this RFP document, only in writing, by sending an email to tenders@india2022wwc.com. The subject line for the email should be specified as “**QUERY – LOC/FIFA/RFP/013**”

10. VALIDTY AND MODIFICATION OF PROPOSAL

10.1. The Bids shall be valid for a period of 90 days from the date of evaluation of the Bids. A Bid valid for a shorter period may be rejected as non-responsive.

10.2. No Bid shall be modified, substituted, or withdrawn by the Bidder on or after the Bid Due Date.

10.3. Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections error will be entertained after the Bid Due Date has passed.

11. EVALUATION OF BIDS

The financial bids should be submitted in a password protected PDF File along with all other technical documents. The password will only be requested once the Bidder qualifies the Technical Evaluation Process.

The evaluation of the Financial Bids will be done by the Financial Evaluation Committee appointed by the Authority. The committee, during the time of evaluation, may seek clarification from the Bidder(s) on the amount quoted in the Bid. The lowest financial bid will be awarded the work. The Authority reserves the right to negotiate with the lowest bidder in case the rates quoted by the lowest bidder are found unreasonable by the financial bid evaluation committee.

12. LIQUIDATED DAMAGES FOR UNSATISFACTORY SERVICES

12.1. The selected Bidder will ensure that all the services are being carried out as per Scope of Services section of this RFP unless otherwise informed by the Authority. In the event of unsatisfactory quality of services by the successful Bidder, the Authority reserves the right to subject the successful Bidder to liquidated damages up to 10% (ten percent) of the contract value. For every event of unsatisfactory services as notified by the Authority in writing, liquidated damages up to 1% (one percent) will be levied upon the selected Bidder. In case the Authority feels there are severe issues with the services, the Authority shall have the right to make alternate arrangements for satisfactory carrying out the required services, solely at the risk and cost of the Selected Bidder

13. TERMS OF PAYMENT AND PAYMENT MILESTONES

13.1. The Selected Bidder(s) will need to submit an invoice in hard & soft copy to the Authority. Upon verification of the invoice by the Authority, the payment will be released as per the payment terms mentioned in this RFP document.

13.2. The payment to the selected bidders will be made as per the schedule listed below.

First Payment Milestone	50% of the Agreement value within 15 days of successful submission of accreditation data.
Second Payment Milestone	Balance within 45 days of completion of the Tournament upon reconciliation of all deliveries.

13.3. The prices, once offered, must remain fixed and must not be subject to escalation for any reason whatsoever within the period of the validity of the Bid and the contract. An invoice submitted with an adjustable price quotation or conditional proposal may be rejected as non-responsive.

13.4. The Authority reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.

14. TERMS AND CONDITIONS

14.1. It should be noted that entities which are controlled or owned, fully or in part, by the same individual or entity may not submit separate bids under this RFP, either as separate Bidders or as part of the same consortium.

14.2. Any failure, oversight or delay to read any such addenda will not entitle any Bidder(s) to any additional time for submission of Bids or any other relief or any claims against the Authority

14.3. The selected Bidder shall ensure completion of services in accordance with the provisions of the scope of services mentioned in this document and the Agreement which will be entered into subsequently.

14.4. The issuance of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the selected Bidder for the Services and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

14.5. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Bidder upon the statements contained in this RFP.

14.6. The Authority makes no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost

or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

- 14.7. The Bidder(s) must ensure that all its relevant employees, officers, affiliates, advisors and subcontractors, permanently treat as confidential any data gathered which may pertain to, or be incidental to, this RFP, irrespective of whether the Bidder is subsequently awarded the Agreement. The undue use by any Bidder of confidential information related to the process may result in rejection of its bid.
- 14.8. The Bidder(s) shall not have a Conflict of Interest that may affect the Selection Process or the award of Services Agreement hereunder. Any Bidder found to have a Conflict of Interest shall be disqualified. For the purposes of this RFP Conflict of Interest may refer to any situation where a person could improperly influence the performance of duties and responsibilities of the Authority and/or the Selected Bidder(s) by itself or through any other person, or result in a breach of public trust, or be calculated to further the private or commercial interest of any person or organisation.
- 14.9. The Authority may, in its sole discretion, extend the Bid Due Date at any point of time.
- 14.10. The Authority reserves the right to verify all statements, information and documents, submitted by the Bidder in response to the RFP. Any such verification or the lack of such verification by the Authority to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority thereunder.
- 14.11. All documents and other information provided by the Authority or submitted by a Bidder to the Authority shall remain or become the property of the Authority. Bidders are to treat all information as strictly confidential. The Authority will not return any Bid, or any information related thereto. All information collected, analysed, processed or in whatever manner provided by the Bidder to the Authority in relation to the assignment shall be the property of the Authority.
- 14.12. The Authority reserves the right to make inquiries with any of the clients listed by the Bidders in their previous experience record.
- 14.13. The Selected Bidder shall not at any time use All India Football Federation or FIFA trademark(s) or trade name(s) in any advertising or publicity. If the Selected Bidder is found violating this norm it will be considered an IP right violation.
- 14.14. The Selected Bidder will be responsible for welfare of its deployed staff and ensuring that all the equipment being used are in perfect working conditions. The Authority will not be responsible for any of them.
- 14.15. The Selected Bidder will co-ordinate with the Authority for access to stadiums and training sites. The selected Bidder would also be required to submit progress reports to

the authority specifying the execution status reaffirming that timelines decided by the Authority are met.

- 14.16. Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any bid and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

15. MISCELLANEOUS

- 15.1. The Selection Process shall be governed by, and construed in accordance with, the laws of India and the courts in New Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- 15.2. The Authority, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
- 15.2.1. Suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto.
- 15.2.2. Consult with any Bidder in order to receive clarification or further information.
- 15.2.3. Retain any information and/or evidence submitted to the Authority by, on behalf of and/or in relation to any Bidder; and/or
- 15.2.4. Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Bidder.
- 15.3. It shall be deemed that by submitting the proposal, the Bidder agrees and releases the Authority, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.

For,

LOC, FIFA U-17 Women's World Cup, India 2022



Nandini Arora
Project Director



Ankush Arora
Project Director

ANNEXURE – I – CHECKLIST

Sr. No.	Document	Attached (Yes / No)
1	Registration Certificate / Incorporation Details	
2	PAN Card	
3	CA Certificate for Annual Turnover	
4	GST No.	
5	FSSAI License	
6	On Letterhead – List of projects executed. Copy of work order / invoice / completion certificate should be attached	
7	Staffing and Manpower Deployment Plan [Should state specifically total number of staff / supervisor deployed]	
8	Prospective Menu	
9	Operation Plan detailing uniform, cleaning, movement, inventory and waste disposal plan	
10	Financial Bid [In Password Protected PDF File should be sent along with all documents before 5 th September. Password will be requested from the Bidder after fulfilling evaluation criteria.	
11	Self-Undertaking on Letterhead - No Blacklisting by Government / Others - No Cross Ownership - No Major Legal Cases Pending	

ANNEXURE – II – MATCH SCHEDULE AND LOCATION

		Group Matches										Quarter-Finals				Semi-Finals		3 rd Place & Final			
		TUESDAY 11 October	WEDNESDAY 12 October	THURSDAY 13 October	FRIDAY 14 October	SATURDAY 15 October	SUNDAY 16 October	MONDAY 17 October	TUESDAY 18 October	WEDNESDAY 19 October	THURSDAY 20 October	FRIDAY 21 October	SATURDAY 22 October	SUNDAY 23 October	MONDAY 24 October	TUESDAY 25 October	WEDNESDAY 26 October	THURSDAY 27 October	FRIDAY 28 October	SATURDAY 29 October	SUNDAY 30 October
BHUBANESWAR <small>Kalinga Stadium</small>	2 1630	MAR v. BRA			10 1630	BRA v. USA			20 1630	NGA v. CHN											
	3 2000	IND v. USA			9 2000	IND v. MAR			17 2000	BRA v. IND											
GOA <small>Pandit Jawaharlal Nehru Stadium</small>	4 1630	CHI v. NZL	6 1630	CAN v. FRA	REST DAY	12 1630	NZL v. NGA	14 1630	FRA v. TAN	REST DAY	19 1630	NZL v. GER	21 1630	COL v. MEX	REST DAYS	27 1630	W25 v. W27	REST DAYS			
	5 2000	GER v. NGA	7 2000	JPN v. TAN		11 2000	GER v. CHN	13 2000	JPN v. CAN		18 2000	USA v. MAR	20 2000	FRA v. JPN		28 2000	W26 v. W28				
NAVI MUMBAI <small>DY Patil Stadium</small>	6 1630	MEX v. CHN				14 1630	CHN v. COL			21 1630	CHI v. ESP				25 1630	1A v. 2B					31 1630
	8 2000	ESP v. COL				13 2000	ESP v. MEX			24 2000	TAN v. CAN				26 2000	1B v. 2A					32 2000
																					Final

Group A

- India (IND)
- USA (USA)
- Morocco (MAR)
- Brazil (BRA)

Group B

- Germany (GER)
- Nigeria (NGA)
- Chile (CHI)
- New Zealand (NZL)

Group C

- Spain (ESP)
- Colombia (COL)
- Mexico (MEX)
- China PR (CHN)

Group D

- Japan (JPN)
- Tanzania (TAN)
- Canada (CAN)
- France (FRA)

ANNEXURE – III – SCOPE OF SERVICES

- 1.1. The Successful Bidder will be required to plan, direct, control and provide catering services that are consistent with industry standards.
- 1.2. The Successful Bidder should handle all catering services and operations of the event to be held from 1st October to 30th October 2022 at the Pandit Jawaharlal Nehru Stadium, Goa and Kalinga Stadium, Bhubaneswar.
- 1.3. Successful Bidder must provide a plan and a visual representation for the implementation of the said services that must include the service plan, manpower plan, operational plan, uniform, crockery, cleaning, inventory and waste disposal plan.
- 1.4. The Successful Bidder will make arrangements for their own transport, staff, material, equipment and storage space required for the execution of the work. The Successful Bidder has to transport consumable food items to venues from their basekitchen maintaining quality and hygiene standards of the food.
- 1.5. The Successful Bidder will be provided with a cooking facility at both Kalinga Stadium, Bhubaneswar and Pandit Jawaharlal Nehru Stadium, Goa. Bidders are encouraged to visit the stadium to inspect the existing facilities. Request to visit the stadium must be placed 48 hours before the date of the visit.
- 1.6. The food is required to be prepared using ingredients of high quality under hygienic conditions duly complying with the norms laid down under Prevention of Food Adulteration Act and other statutory requirements prescribed by law.
- 1.7. The Successful Bidder is required to ensure that the food supplied is in good condition, fit for consumption during the time period fixed for the supply.
- 1.8. The Successful Bidder will provide the food at a designated area agreed mutually between the LOC & Successful Bidder at the stadiums prior to the stadium being active. The Successful Bidder needs to submit a quote per person. The food is required to be catered to the Authority, FIFA Volunteers, Media and other workforce. The rates are to be including all cost including labour, management and other charges and exclusive of GST.
- 1.9. The Successful Bidder will be responsible to ensure that all the catering staff stationed in the must have adequate experience of handling food and have working knowledge of English language.
- 1.10. The Successful Bidder will appoint at least three Supervisors exclusively in charge of implementing the services, who will be the first point of contact with the Venue Hospitality and F&B Manager. Supervisor should have capability to supply

information, confirm / modify / cancel any arrangements as instructed by the pre-identified authorized members from the Authority.

- 1.11. The Successful Bidder must provide the LOC with a complete plan for staffing and manpower deployment. The Successful Bidder must complete the accreditation process for all of their staff before 20th September.
- 1.12. The Successful Bidder must provide a daily report with Challans / Receipt signed of the food delivered to the respective areas. This should be counter signed by any person authorized by the Authority.
- 1.13. The Successful Bidder will ensure no damage is done to the stadiums, damage if any will be rectified by the Successful Bidder at its own cost.

ANNEXURE – IV – SAMPLE MENU / REQUIREMENTS

List of groups to be considered for catering:

1. LOC Workforce which includes Staff / Stadium Staff / FIFA Volunteers / Youth Programme / Emergency Service Providers (Fire, Disaster Management etc.)
2. Media

Buffet set up for both will be separate in the stadium.

1. Lunch / Dinner [Workforce & Media] – Buffet to include (1 Dal+2 Veg + 1 non-Veg (3 days a week)+ Rice+Roti+1 Desert)

North Indian	South Indian	Local/ Regional Cusine	Chinese	Italian
Dal Fry	Rasam/ Andhra Tomato Dal	kadhi	Veg Manchurian	Veg Pasta
palak aloo	Veg kurma/Veg Korma	Gobhi aloo	Chicken Manchurian	Roasted Chicken
Kadai Paneer	Chettinad paneer	Paneer Kolhapuri	Vegtable in Blackbean sauce/ or anyother sauce	Roasted/ Sauted Veg
chicken tikka Masala	Chicken chettinad	chicken 65	Tiramisu/ Chocolate balls/ Moose	Salad & bread
Jeera rice	Yello rice/ Curd Rice/ Tomato Rice	Rice	Schezwan fried rice(veg & NonVeg)	Tiramisu/ Chocolate balls/ Moose
Lachha Paratha/ Roti	Malabar Paratha	Naan/chapati		
Gulab Jamun	Rasgulla	puran poli		

Note: The Bidder must have a provision to provide the above items in a packed box if needed.

2. High Tea / Snacks [Workforce & Volunteers] – Buffet

Quantity	Sample Menu
2	Cheese Sandwich / Veg Roll / Paneer Roll / Veg Burger / Vada Pav / Veg Puff / Samosa / Kachori / Dhokla / Idli / Dosa/ Pav Bhaji/ Misal Pav
1	Tea / Coffee

3. Snacks [Media] – Buffet

Quantity	Sample Menu
1	Vada Pav / Veg Puff / Samosa/ Kachori / Dhokla / Paneer Kathi Roll Veg / Veg Frankie/ Nuggets Etc.
1	Cheese Sandwich / Veg Burger / Veg Cheese Sandwich / Veg Cutlets / Spring Rolls / Mini Pizza / Cheese Toast Etc.
1	Patties/ Aloo Tikki / Hara Bhara Kebab / Sabudana Vada Etc.
1	Chocolate Muffin/ Cake Slice/ Plain Muffin/ Gulab Jamun/ Mathai
1	Assorted Cookies
	Ketchup/ Chutney

Note: The Bidder must have a provision to provide the above items in a packed box if needed.

4. **Lemons (Approx. 2 kg. per match – cut into slices)**
5. **Uncut Fruits Basket (Approx. 50kg – per match) to be provided to participating teams & referees**
Apples, Bananas, Oranges and Pear
6. **Granola Bars/ Energy bars – 68 Per Match to be provided to participating teams & referees.**
7. **Water with Water Dispenser**
8. **Tea / Coffee Vending Machine**
[Cost should be inclusive of consumables)

ANNEXURE – V – FORMAT OF FINANCIAL BID AND BOQ

BOQ – Bhubaneswar

1. LOC & Workforce BOQ

Date	Match Time	LOC/Volunteer			Meal Boxes		
		Lunch	Tea / Snack	Dinner	Lunch	Tea / Snack	Dinner
01-Oct		40					
02-Oct		40					
03-Oct		40					
04-Oct		40					
05-Oct		40					
06-Oct		40					
07-Oct		100					
08-Oct		100					
09-Oct		100	100				
10-Oct		200	200	150			
11-Oct	16:30	200	200	150	75	113	128
	20:00						
12-Oct		100					
13-Oct		200		150			
14-Oct	16:30	200	200	150	75	113	128
	20:00						
15-Oct		120					
16-Oct		200	200	150			
17-Oct	16:30	200	200	150	75	113	128
	20:30						
18-Oct		100					
Total		2,060	1,100	900	225	339	384

Note: Provision to pack the food to a takeaway / box should be made available if needed. Meal Boxes will have the same items as the LOC menu.

2. Media BOQ

Date	Match Time	Media	
		High Tea	Dinner
11-Oct	16:30	20	30
	20:00		
14-Oct	16:30	20	30
	20:00		
17-Oct	16:30	20	30
	20:30		
Total		60	90

Note: Provision to pack the food to a takeaway / box should be made available if needed.

3. Tea / Coffee Machine

Date	Match Time	Coffee Machine (Regular Pre-Mix)
01-Oct		3
02-Oct		3
03-Oct		3
04-Oct		3
05-Oct		3
06-Oct		3
07-Oct		3
08-Oct		3
09-Oct		3
10-Oct		3
11-Oct	16:30	3
	20:00	
12-Oct		3
13-Oct		3
14-Oct	16:30	3
	20:00	
15-Oct		3
16-Oct		3
17-Oct	16:30	3
	20:30	
18-Oct		
Total		51

4. Ice / Fruits / Energy Bar / Lemon - BOQ

Date	Match Time	Team Ice	Ice Referee / Cooling / Medical	Fruits(Kg)	Energy Bars / Granola Bars	Lemons (Cut in Slices) (Kg)
11-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
14-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
17-Oct	16:30	100	150	40	68	2
	20:30	100		40	68	2
Total		600	450	240	408	12

Note: The quantity to be supplied may change depending on requirement.

Final BOQ - Bhubaneswar

	Units	Unit Rate	Total Cost
LOC / Workforce			
-Lunch	2,285		
-High-Tea	1,439		
-Dinner	1,284		
Media			
-High-Tea	60		
-Dinner	90		
Tea/Coffee Machine			
-Instant Pre Mix	3 Machines x 17 Days		
Ice (kg)	1,050		
Fruits (kg)	300		
Water Dispenser	7		
Water (20 Ltr – Refill)	300		
Energy / Granola Bar	408		
Lemon (in cut slices)	12		
Total			
GST			
Grand Total			

Note:

1. The bidder is required to provide details of the Coffee Machine and Water Dispenser to be supplied
2. The confirmed number of people that would need to be catered to per venue and per match will be provided by the Authority 24 hours prior to the match. Billing will be done on the basis of actual consumption.

Goa

1. LOC & Workforce BOQ

Date	Match Time	LOC / Volunteer			Meal Boxes		
		Lunch	Tea / Snack	Dinner	Lunch	Tea / Snack	Dinner
01-Oct		60					
02-Oct		60					
03-Oct		60					
04-Oct		60					
05-Oct		60					
06-Oct		60					
07-Oct		100					
08-Oct		100					
09-Oct		150					
10-Oct		250	250				
11-Oct	16:30	250	250	200	75	263	278
	20:00						
12-Oct	16:30	250	250	200	75	213	228
	20:00						
13-Oct		200	200				
14-Oct	16:30	250	250	200	75	213	228
	20:00						
15-Oct	16:30	250	250	200	75	213	228
	20:00						
16-Oct		200	200				
17-Oct	16:30	250	250	200	75	213	228
	20:00						
18-Oct	16:30	250	250	200	75	213	228
	20:00						
19-Oct		100					
20-Oct		100					
21-Oct		200	200				
22-Oct	16:30	250	250	200	75	213	228
	20:00						
23-Oct		100					
24-Oct		200					
25-Oct		200	200				
26-Oct	16:30	250	250	200	75	213	228
	20:00						
27-Oct		100					
Total		4,360	3,050	1,600	600	1,754	1,874

Note: Provision to pack the food to a takeaway / box should be made available if needed. Meal Boxes will have the same items as the LOC/ Volunteer.

2. Media BOQ

Date	Match Time	Media	
		Hi Tea	Dinner
11-Oct	16:30	10	20
	20:00		
12-Oct	16:30	10	20
	20:00		
14-Oct	16:30	10	20
	20:00		
15-Oct	16:30	10	20
	20:00		
17-Oct	16:30	10	20
	20:00		
18-Oct	16:30	10	20
	20:00		
22-Oct	16:30	10	20
	20:00		
26-Oct	16:30	10	20
	20:00		
Total		80	160

Note: Provision to pack the food to a takeaway / box should be made available if necessary.

3. Tea / Coffee Machine BOQ

Date	Match Time	Coffee Machine
01-Oct		3
02-Oct		3
03-Oct		3
04-Oct		3
05-Oct		3
06-Oct		3
07-Oct		3
08-Oct		3
09-Oct		3
10-Oct		3
11-Oct	16:30	3
	20:00	
12-Oct	16:30	3

	20:00	
13-Oct		3
14-Oct	16:30	3
	20:00	
15-Oct	16:30	3
	20:00	
16-Oct		3
17-Oct	16:30	3
	20:00	
18-Oct	16:30	3
	20:00	
19-Oct		3
20-Oct		3
21-Oct		3
22-Oct	16:30	3
	20:00	
23-Oct		3
24-Oct		3
25-Oct		3
26-Oct	16:30	3
	20:00	
Total		78

4. Ice / Fruits / Energy Bar / Lemon BOQ

Date	Match Time	Team Ice	Referee Ice	Fruits (Kg)	Energy / Granola Bars	Lemons (cut in slices) (Kg)
11-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
12-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
14-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
15-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
17-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
18-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
22-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
26-Oct	16:30	100	150	40	68	2
	20:00	100		40	68	2
Total		1600	1200	640	1088	32

Final BOQ - Goa

	Units	Unit Rate	Total Cost
LOC / Workforce			
-Lunch	4,960		
-High-Tea	4,804		
-Dinner	3,474		
Media			
-High-Tea	80		
-Dinner	160		
Tea/Coffee Machine			
-Instant Pre Mix	3 Machine x 26 Days		
Ice (kg)	2,800		
Fruits (kg)	640		
Water Dispenser (Provide Option of Purchase / Rental)	7		
Water (20 Ltr – Refill)	400		
Energy / Granola Bar	1,088		
Lemon (in cut slices) (kg)	32		
Total			
GST			
Grand Total			

Note:

1. The bidder is required to provide details of the Coffee Machine and Water Dispenser to be supplied
2. The confirmed number of people that would need to be catered to per venue and per match will be provided by the Authority 24 hours prior to the match. Billing will be done on the basis of actual consumption.