



BID REFERENCE NO.: LOC/FIFAU17WWC2022/RFQ/04

THE LOCAL ORGANISING COMMITTEE (LOC) FOR

THE FIFA U-17 WOMEN'S WORLD CUP, INDIA 2022

INVITES PROPOSALS TO

APPOINT A PITCH MAINTENANCE CONTRACTOR TO

MAINTAIN TRAINING SITES AT GOA AS PER FIFA STANDARDS

AT GOA FOR

THE FIFA U-17 WOMEN'S WORLD CUP INDIA 2022

LAST DATE FOR PROPOSAL SUBMISSION:

31ST MAY 2022 BY 11:00 HRS

Contents

1.	BACKGROUND	5
2.	FIFA U-17 WOMEN'S WORLD CUP INDIA 2022.....	5
3.	OVERVIEW OF REQUEST FOR QUOTATION DOCUMENT.....	5
4.	OVERVIEW OF SELECTION PROCESS	6
5.	INSTRUCTIONS TO THE BIDDERS.....	6
6.	SCOPE OF SERVICES	7
7.	TIMELINES	7
8.	SUBMISSION OF PROPOSALS	7
9.	QUERIES FROM BIDDERS.....	10
10.	VALIDTY AND MODIFICATION OF PROPOSAL	10
11.	EVALUATION OF BIDS.....	10
12.	LIQUIDATED DAMAGES FOR UNSATISFACTORY SERVICES	10
13.	TERMS OF PAYMENT AND PAYMENT MILESTONES	10
14.	TERMS AND CONDITIONS	11
15.	MISCELLANEOUS.....	13
	ANNEXURE – I – CHECKLIST	14
	ANNEXURE – II – SCOPE OF SERVICES.....	15

DISCLAIMER

1. This Request for Quotation (“**RFQ**”) is being published to enable interested applicants (“**Bidders**”) to participate in the Selection Process (as defined later in this document) to appoint Pitch Maintenance Contractor for Maintenance of Training Sites at Goa as per FIFA Standards for the FIFA U-17 Women’s World Cup India 2022 (“**Tournament**”)
2. The information contained in this RFQ or subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of the Local Organising Committee for the FIFA U-17 Women’s World Cup India 2022 (“**Authority**”) or any of its employees, consultants or advisers, is provided to Bidders on the terms and conditions set out in this RFQ and such other terms and conditions subject to which such information is or may be provided.
3. This RFQ is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this RFQ is to provide interested parties with information that may be useful to them in the formulation of their Bid pursuant to this RFQ. This RFQ includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Services. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFQ may not be appropriate for all persons, and it is not possible for the Authority, its employees or consultants or advisers to consider the objectives, expertise and needs of each party who reads or uses this RFQ. The assumptions, assessments, statements and information contained in this RFQ, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFQ and obtain independent advice from appropriate sources.
4. Information provided in this RFQ to the Bidders is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFQ or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFQ and any assessment, assumption, statement or information contained therein or deemed to form part of this RFQ or arising in any way in this Selection Process.
6. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Bidder upon the statements contained in this RFQ.

7. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFQ.
8. The issue of this RFQ does not imply that the Authority is bound to select a Bidder or to appoint the selected Bidder for the Services and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.
9. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Selection Process.
10. It shall not be assumed by any prospective Bidders that there shall be no deviation or change in any of the information mentioned herein pertaining to requirements or terms of reference or scope of services. While this document has been prepared in good faith, neither AIFF nor LOC of the Tournament, nor any of their employees, consultants or officers make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly and expressly disclaimed by AIFF or the LOC of the Tournament and any of their employees, consultants or officers even if any loss or damage is caused by any act or omission on the part of AIFF or the LOC of the Tournament or any of their employees, consultants or officers, whether negligent or otherwise.
11. By acceptance of this document, the recipient agrees that any information herewith will be superseded by any subsequent written information on the same subject made available to the recipient by or on behalf of AIFF or LOC of the Tournament. AIFF and LOC of the Tournament and any of their respective officers undertake no obligation, among others, to provide the recipient with access to any additional information or to update this document or to correct any inaccuracies therein which may become apparent, and they reserve the right, at any time and without advance notice, to change the procedure for the selection of or any part of the interest or terminate negotiations or the due diligence process prior to the signing of any binding agreement.
12. Accordingly, interested applicants should carry out an independent assessment and analysis of the requirements of the information, facts and observations contained herein.

1. BACKGROUND

The FIFA U-17 Women's World Cup, is the world championship of association football for female players under the age of 17 organized by Fédération Internationale de Football Association ("**FIFA**").

2. FIFA U-17 WOMEN'S WORLD CUP INDIA 2022

The FIFA U-17 Women's World Cup India 2022 will be the 7th edition of the FIFA U-17 Women's World Cup, the biennial international women's youth football championship contested by top 16 U-17 national teams of the member associations of FIFA. The tournament will be hosted by India and will comprise of 32 matches to be held in three Host Cities. This will be the first FIFA tournament for women hosted by the country.

3. OVERVIEW OF REQUEST FOR QUOTATION DOCUMENT

- 3.1. The Local Organising Committee ("**Authority**") for the Tournament, a part of the All India Football Federation ("**AIFF**"), and having its principal office at Football House, Sector 19, Phase 1, Dwarka, New Delhi - 110075 has been entrusted by the by Fédération Internationale de Football Association ("**FIFA**") with the organisation, hosting and staging of the Tournament
- 3.2. The FIFA U-17 Women's World Cup India 2022 is envisaged to have a long lasting influence on Indian football, help spread awareness of initiatives taken to improve and develop the game, advocate for gender equality and increase representation of women in football.
- 3.3. As part of this endeavour, the Authority plans to appoint a Pitch Maintenance Contractor for the maintenance of training sites at GMC Bambolim Stadium, Benaulim, Tilak Maidan and Utorda, Goa that will be used in the Tournament as specified in detail in Section 6 of this RFQ ("Scope of Services"). Through this RFQ, the Authority wishes to initiate the Selection Process for suitable Service Providers registered in India who are competent and eligible for providing the services as per the eligibility criteria mentioned in this RFQ document.
- 3.4. The Authority invites proposals (the "Proposals" or "Bids") for selection of a Service Provider through an open competitive bidding process in accordance with the procedure set out herein.
- 3.5. A detailed description of the objectives, scope of services and other requirements including the terms and conditions for providing services are specified in this RFQ. In case a Bidder possesses the requisite experience and capabilities required for undertaking the assignment, it may participate in the Selection Process in response to this invitation. The manner in which the Bid is required to be submitted, evaluated and accepted is explained in this RFQ.

- 3.6. The selected Bidder would be required to undertake the required works, in accordance with the agreement to be entered separately between the Authority and the selected Bidder (the **“Agreement”**).

4. **OVERVIEW OF SELECTION PROCESS**

- 4.1. The Authority has adopted a 2 (two) stage selection process (collectively the **“Selection Process”**) for evaluating the Proposals. The evaluation of the bids will be done by the Technical and Financial Evaluation committees of the Authority.
- 4.2. In the first stage, the credentials of Bidders would be evaluated to assess their compliance as per the Evaluation criteria specified in Section 8.1 (**“Evaluation Criteria”**) and based on this evaluation, a list of technically qualified Bidders shall be prepared. The rest would be considered technically non-qualified and would not participate in the process.
- 4.3. In the second stage, a Financial Evaluation will be carried out as per criteria mentioned in Section 11 of this RFQ from the technically eligible Bidders for providing the services as mentioned in the Scope of Work. (**“Financial Evaluation”**).

5. **INSTRUCTIONS TO THE BIDDERS**

- 5.1. Interested Bidder(s) are advised and encouraged to study this RFQ document carefully and inform themselves fully about the assignment before submitting their Proposals in response to the RFQ. Submission of a proposals in response to this RFQ document shall be deemed to have been made after careful study and examination of this document with full understanding of its terms, conditions and implications. Proposals must be made strictly in accordance with the terms and conditions specified in this RFQ.
- 5.2. The RFQ document has been made available for download at <https://www.the-aiff.com/documents>. Any corrigenda to the RFQ will also be available under the same section. The bidders are advised to regularly check the website for any corrigenda.
- 5.3. Any failure, oversight or delay to read any such addenda will not entitle any Bidder(s) to any additional time for submission of Bids or any other relief or create any liability in any manner of the Authority towards the Bidder(s).
- 5.4. The Bid should be unconditional. In case of any condition, the Bid shall be treated as non-responsive and may be disqualified.
- 5.5. The Bid should be accompanied by all the requisite supporting documents, else it may be rejected.

6. SCOPE OF SERVICES

Detailed Scope of Services is listed at Annexure II

7. TIMELINES

CRITICAL TIMELINES	
TASK	DATE & TIME
Publication of RFQ document	18 th May 2022
Site Visit: Bidders are to notify the time and date of visit 48 hours in advance	23 rd May 2022 to 24 th May 2022 10:00 HRS to 17:00 HRS
Last date of receiving queries	25 th May 2022; 18:00 HRS
Last date of response to queries	26 th May 2022; 18:00 HRS
Last date for submitting quotations	31 st May 2022; 11:00 HRS
Technical, Financial Evaluation of Bids and Selection of Service Provider	1 st June 2022
Commencement of Contract	6 th June May 2022
Submission of Maintenance Reports	Weekly / Bi-Weekly
General Updates with documentary / photographic evidence	Daily
End of Contract	27 th October 2022

8. SUBMISSION OF PROPOSALS

The bidders are required to submit the proposals for the above-mentioned scope of work. **The proposal should mention the monthly fee including all applicable taxes to be charged by the bidder for each training site.**

The proposals for the above-mentioned services are to be submitted on bidder's letterhead signed by the Authorised Representative and submitted online via email to **tenders@india2022wwc.com** within the stipulated time frame.

Please state the Bid Reference No.: i.e. "LOC/FIFAU17WWC2022/RFQ/04" in the subject line of the email.

8.1. Evaluation Criteria

The bidders are also required to submit the following documents to ascertain the technical compliance of the bidder. The proposals of only those bidders who are technically compliant with the below requirements will be considered. Further, the Authority reserves the right to seek clarifications or more details as may be deemed appropriate. The following must be complied with:

Sr. No.	Eligibility Criteria	Supporting Documents to be submitted
1	The Bidder must be registered under the Companies Act, 1956 or Partnership Firm registered under the Partnership Act 1932 or Proprietorship Firm or LLP under Limited Liability Partnership Act of 2008.	Bidder must submit the Proprietorship / Partnership / Company Registration Certificate / Incorporation details along with a copy of PAN Card and GST No.
2	Financial details of the Bidder. The Bidder should have an average annual turnover of INR 50 lakhs in the last 2 financial years.	The Bidder must provide a certificate from a Chartered Accountant stating turnover for the last 2 years from FY 2020-21 & FY 2021-22
3	The bidder should have been in the business of developing / maintaining international standard full size natural grass pitches for the past 2 years.	The Bidder must provide on letterhead a statement showing the number of years' experience they have. The Bidder will also provide a list of projects they have executed in the last 2 years along with their value.
4	The Bidder should have prior experience in Field of Play maintenance of the main fields or training fields and should have executed a minimum of 3 projects from the below mentioned competitions: <ul style="list-style-type: none"> Any FIFA or AFC Competition in the last 5 years (except any qualifiers); Indian Super League or other international top tier domestic league 	The bidder must submit details of projects, work completion certificates and other relevant documents highlighting credentials and competence to manage and of completion of such projects.
5	Machinery and Equipment: Bidder must have access to machinery / other equipment recommended in the Scope of Services.	The Bidder must provide an undertaking that he will carry out the required maintenance work with the machines / equipment as listed in the Scope of Services. Further, if possible the Bidder may

		submit proof of ownership or existing rental agreements for machinery / equipment in stock.
6	Experienced Groundsmen: To meet the quality standards required by FIFA, the bidder must have one (1) experienced senior groundsman and two (2) junior groundsmen along with other skilled labour from the list of competitions mentioned under Sr. No. 4 above.	<p>The bidder must submit CV's highlighting their experience of working on projects of similar nature.</p> <p>The selected bidder is required to create a schedule that ensures that there is a groundsman as per profiles submitted on site always to oversee the maintenance and usage of the Field of Play.</p> <p>The bidder must also submit the deployment plan, specifying the amount of manpower being deployed during the course of the project.</p>
7	Monthly Maintenance Plan	The bidder must submit a monthly maintenance plan for the entire duration of appointment. The plan should be submitted on the company letterhead, duly signed and stamped by the competent authority of the bidder. The plan should be prepared keeping in mind the pre-monsoon, monsoon, post monsoon and tournament time maintenance of the Field of Play.
8	<p>The Bidder should submit an undertaking stating:</p> <ul style="list-style-type: none"> • There are no major legal cases pending against it • Not blacklisted by Government of India or any State Government or any other relevant authority or private organisation • Does not have any direct / indirect holding in any other bidding company. There should be no cross ownership between any bidders 	Attach self-undertaking on Letterhead duly signed and stamped by the competent authority of the Bidder.

8.2. The Financial Bids of only the Bidders who satisfy the above mentioned technical evaluation criteria will be opened and the bidder with the least cost will be preferred for appointment as Pitch Contractor for Maintenance of Field of Play as per FIFA

Standards at Training Sites at GMC Bambolim Stadium, Benaullim, Tilak Maidan and Utorda

9. QUERIES FROM BIDDERS

The bidders may request clarifications about this RFQ document, only in writing, by sending an email to tenders@india2022wwc.com. The subject line for the email should be specified as **"QUERY – LOC/FIFAU17WWC2022/RFQ/04"**

10. VALIDTY AND MODIFICATION OF PROPOSAL

- 10.1. The Bids shall be valid for a period of 120 days from the date of evaluation of the Bids. A Bid valid for a shorter period may be rejected as non-responsive.
- 10.2. No Bid shall be modified, substituted, or withdrawn by the Bidder on or after the Bid Due Date.
- 10.3. Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections error will be entertained after the Bid Due Date has passed.

11. EVALUATION OF BIDS

The evaluation of the Financial Bids will be done by the Financial Evaluation Committee appointed by the Authority. The committee, during the time of evaluation, may seek clarification from the Bidder(s) on the amount quoted in the Bid. The lowest financial bid will be awarded the work. The authority reserves the right to negotiate with the lowest bidder in case the rates quoted by the lowest bidder are found unreasonable by the financial bid evaluation committee.

12. LIQUIDATED DAMAGES FOR UNSATISFACTORY SERVICES

- 12.1. The selected Bidder will ensure that all the services are being carried out as per Scope of Services section of this RFQ unless otherwise informed by the Authority. In the event of unsatisfactory quality of services by the successful Bidder, the Authority reserves the right to withhold the payments or make suitable deductions as necessary. The Authority may also look at alternative arrangements in case the selected bidders performance are not up to the mark.

13. TERMS OF PAYMENT AND PAYMENT MILESTONES

- 13.1. The Selected Bidder(s) will need to submit an invoice in hard & soft copy to the Authority. Upon verification of the invoice by the Authority, the payment will be released as per the payment terms mentioned in this RFQ document.

- 13.2. The payment to the selected bidders will be made on a monthly basis.
- 13.3. The prices, once offered, must remain fixed and must not be subject to escalation for any reason whatsoever within the period of the validity of the Bid and the contract. An invoice submitted with an adjustable price quotation or conditional proposal may be rejected as non-responsive.
- 13.4. The Authority reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.

14. TERMS AND CONDITIONS

- 14.1. It should be noted that entities which are controlled or owned, fully or in part, by the same individual or entity may not submit separate bids under this RFQ, either as separate Bidders or as part of the same consortium.
- 14.2. Any failure, oversight or delay to read any such addenda will not entitle any Bidder(s) to any additional time for submission of Bids or any other relief or any claims against the Authority
- 14.3. The selected Bidder shall ensure completion of services in accordance with the provisions of the scope of services mentioned in this document and the Agreement which will be entered into subsequently.
- 14.4. The issuance of this RFQ does not imply that the Authority is bound to select a Bidder or to appoint the selected Bidder for the Services and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.
- 14.5. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Bidder upon the statements contained in this RFQ.
- 14.6. The Authority makes no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFQ or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFQ and any assessment, assumption, statement or information contained therein or deemed to form part of this RFQ or arising in any way in this Selection Process.
- 14.7. The Bidder(s) must ensure that all its relevant employees, officers, affiliates, advisors and subcontractors, permanently treat as confidential any data gathered which may pertain to, or be incidental to, this RFQ, irrespective of whether the Bidder is subsequently awarded the Agreement. The undue use by any Bidder of confidential information related to the process may result in rejection of its bid.

- 14.8. The Bidder(s) shall not have a Conflict of Interest that may affect the Selection Process or the award of Services Agreement hereunder. Any Bidder found to have a Conflict of Interest shall be disqualified. For the purposes of this RFQ Conflict of Interest may refer to any situation where a person could improperly influence the performance of duties and responsibilities of the Authority and/or the Selected Bidder(s) by itself or through any other person, or result in a breach of public trust, or be calculated to further the private or commercial interest of any person or organisation.
- 14.9. The Authority may, in its sole discretion, extend the Bid Due Date at any point of time.
- 14.10. The Authority reserves the right to verify all statements, information and documents, submitted by the Bidder in response to the RFQ. Any such verification or the lack of such verification by the Authority to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority thereunder.
- 14.11. All documents and other information provided by the Authority or submitted by a Bidder to the Authority shall remain or become the property of the Authority. Bidders are to treat all information as strictly confidential. The Authority will not return any Bid, or any information related thereto. All information collected, analysed, processed or in whatever manner provided by the Bidder to the Authority in relation to the assignment shall be the property of the Authority.
- 14.12. The Authority reserves the right to make inquiries with any of the clients listed by the Bidders in their previous experience record.
- 14.13. The Selected Bidder shall not at any time use All India Football Federation or FIFA trademark(s) or trade name(s) in any advertising or publicity. If the Selected Bidder is found violating this norm it will be considered an IP right violation.
- 14.14. The Selected Bidder will be responsible for welfare of its deployed staff and ensuring that all the equipment's being used are in perfect working conditions. The Authority will not be responsible for any of them.
- 14.15. The Selected Bidder will co-ordinate with the Authority for access to hotels, stadiums and training sites prior to starting their testing duties The selected Bidder would also be required to submit progress reports to the authority specifying the execution status reaffirming that timelines decided by the Authority are met.
- 14.16. Notwithstanding anything contained in this RFQ, the Authority reserves the right to accept or reject any bid and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

15. MISCELLANEOUS

- 15.1. The Selection Process shall be governed by, and construed in accordance with, the laws of India and the courts in New Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- 15.2. The Authority, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
- 15.2.1. Suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto.
- 15.2.2. Consult with any Bidder in order to receive clarification or further information.
- 15.2.3. Retain any information and/or evidence submitted to the Authority by, on behalf of and/or in relation to any Bidder; and/or
- 15.2.4. Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Bidder.
- 15.3. It shall be deemed that by submitting the proposal, the Bidder agrees and releases the Authority, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.

For,

LOC, FIFA U-17 Women's World Cup, India 2022



Nandini Arora
Project Director



Ankush Arora
Project Director

ANNEXURE – I – CHECKLIST

Sr. No.	Document	Attached (Yes / No)
1	Registration Certificate / Incorporation Details	
2	PAN Card	
3	CA Certificate for Annual Turnover	
4	GST No.	
5	On Letterhead – Statement of number of years’ experience Bidder possesses.	
6	On Letterhead – List of projects executed along with value thereof. Copy of work order / invoice / completion certificate should be attached	
6	Access to Machinery / Equipment as listed in Scope of Services to carry out the project (Undertaking that Bidder has access to Machinery / Equipment and that they will replace / repair any machinery / equipment that has broken down within 24 hours)	
7	Groundsmen (Profile of Groundsmen who will work on the project along with Deployment Plan)	
8	Monthly Maintenance Plan (as required in Sr. No. 7 of Section 8.1 of this RFQ)	
9	Financial Bid in a Password Protected PDF File. [The PDF File has to be sent along with all documents before 31 st May 2022. Password will be requested from the Bidder after fulfilling technical evaluation]	
10	Self-Undertaking on Letterhead - No Blacklisting by Government / Others - No Cross Ownership - No Major Legal Cases Pending	

ANNEXURE – II – SCOPE OF SERVICES

- Field of Play General Details
 - Field of Play Dimension for the tournament – 100m x 64m (additional remaining safe run-off on all sides)
 - Irrigation – Pop up sprinklers with surrounding sprinklers are mostly present on all sites. Bidders to verify during venue visit and notify if any difference and any impact.
 - Drainage – Drainage systems mostly present on all sites. Bidders to verify during venue visit and notify if any difference and any impact.
- The Pitch Contractor's scope of Services will include, without the list being definitive, the following responsibilities:
 - **Be thorough with the FIFA Pitch Maintenance Standards and apply them to Field of Play at the four (4) Training Sites in Goa**
 - **Provide a monthly maintenance delivery plan which will include the following activities but not limited to;**
 - Application of fertilisers (List, make and application ratio to be provided along with the plan)
 - Chemical applications (List, make and application ratio to be provided along with the plan)
 - Over seeding/Sprigging (if required)
 - Line Marking (Specification of paint to be provided along with the plan)
 - Scarification
 - Aeration
 - Top Dressing and Brushing
 - Cutting/Mowing (as per the FIFA mowing pattern and recommended grass height)
 - Repair of Divots
 - Target area repairs
 - Support during installation of Football Posts
 - Irrigation Repairs (if and when required)
 - De-weeding
 - Applying bio-stimulants to promote healthier grass
 - Any other modification works as required by the authority/FIFA

The authority reserves the right to carry out minor changes in the maintenance plan during the period of work at no extra cost to the authority.

- **Resource Requirements**
 - To meet the quality standards required by FIFA, the bidder must have one (1) experienced senior groundsman who has at least 5-7 years of experience from the list of competitions mentioned under clause 3.b and two (2) junior groundsmen who have 3-5 years of experience, along with other skilled labour.

- The Groundsmen will be responsible for the following:
 - Application of fertilizer
 - Watering
 - Chemical applications
 - Over seeding / sprigging
 - Line marking
 - Scarification
 - Aeration
 - Top dressing and brushing
 - Cutting/Mowing
 - Repairing divots
 - Repairing irrigation (ensuring the irrigation system is always operational, repairs must be completed within 24 hours)
 - Target area repairs
 - Support during installation of Goal Posts
 - Drainage repairs
 - Applying bio-stimulants to promote a healthier grass
 - Updates regarding daily activities with supporting documentary evidence
 - Weekly/Bi-weekly maintenance reports
 - Installation and maintenance of Keep off the grass signage and fencing
 - Any additional signage to be installed to cover all aspects of Health and Safety
 - Risk assessments of machinery and working practices
 - Any other work as required by the authority
- **Irrigation System Engineer –**
 - There should be an irrigation system engineer on call throughout the maintenance period.
 - If any repair in irrigation system is needed the same shall need to be discussed with the Authority and Training Site owners before undertaking such repair.
 - If during the course of the maintenance period the selected bidder finds any issue with the irrigation or drainage system, the same would first need to be brought to the notice of the Authority.

* The bidders are advised to check the drainage, irrigation and any other systems, during the visit to the training sites and report to the authority before the Last Date for Submission of Queries, for any rectification or repair work required to the said systems before the selected bidder takes over the maintenance.
- **Machinery / Equipment Requirements**
 - The following machinery/equipment is recommended to deliver the maintenance programme across the four (4) training sites:

Recommended Training Machines/Equipment	For reference
<p>2xPedestrian 36 inch mowers (with additional scarification, sorrel roller and brush attachments)</p>	
<p>4x21 inch Rotary Mowers with roller at the back (Vacuum machines to remove organic matter and surface debris caused following matches)</p>	
<p>2 x Pedestrian Marker (Contact Marker or Spray Marker)</p>	
<p>2 x Pedestrian Fertilizer Spreader (Optional tractor mounted spreader can be used)</p>	
<p>1 x Pedestrian or Push Liquid Sprayer (Optional tractor mounted spreader can be used. To include training on use and servicing of machinery with supply of necessary spare parts.</p>	

<p>1 x Compact Tractor with turf tires.</p> <p>This is dependent on the machinery procured. For 3-point linkage mounted attachments, ensure the tractor is strong enough to lift the attachments</p>	
<p>1 x Heavy duty scarifying machine</p> <p>Pedestrian or Tractor mounted</p>	 
<p>1 x Pedestrian Aeration Machine</p> <p>1 x Tractor Mounted Aeration Machine (Optional)</p>	 
<p>Divot Forks</p> <p>It is recommended to have divot forks for each member of staff, including match day staff</p>	
<p>2 x Garden Rakes</p>	

2 x Handheld tru-lutes	
2 x Wheel barrow	
1 x Drag Mat	
2 x Turf Doctors (Important for Goal Mouth repairs and other target areas)	
1 x Tractor Mounted Seeder Machine Optional, or the fertilizer spreader can be used as an alternative	
Top Dress Unit	

Pictures are for reference/representational purposes only and in no way does the authority endorse any particular brand(s) for the purpose of this RFQ. Bidder to provide the details of the machinery/equipment to be deployed by the bidder at the training site daily or when work is required, for the FoP to be maintained as per FIFA Standards.

The bidder must provide an undertaking that an engineer will be available on site within 24 hours to repair any machinery / equipment that has broken down, else provide suitable replacement of the machinery / equipment within 24 hours for the works to carry out as required, on the company letterhead, duly signed by the competent authority of the bidder. The selected bidder will be responsible for the maintenance of machinery / equipment always, at its own cost.

- **Usage monitoring/Health and Safety Requirements and FoP Protection Protocol**
 - The selected bidder will be required to provide monthly updates with an overview of the usage on the Field of Play (the usage will have to be pre-approved by the authority/FIFA in discussion with the Training Site Authorities). The selected bidder is also responsible for the health and safety of its staff. The bidder must ensure the following:
 - Report on daily activities to be entered on a database
 - “Keep off the FoP” signage and fencing should be installed to prevent access to the playing surface without prior permission and to protect the personnel/Field of Play when chemical applications have been applied.
- **Quality Assurance**
 - In compliance with the Field of Play Quality Standards and to achieve and maintain the required quality standards, assessments are to be conducted monthly by the selected bidder. The authority/FIFA will monitor these assessments. The authority/FIFA may independently conduct their own assessments as well. These assessments are designed to support the selected bidder by providing information to direct the maintenance schedule. Below are some tests that could be conducted by the authority/FIFA:
 - Ball Rebound (cm) – 2m drop height
 - Ball Roll (m)
 - Traction (nm)
 - Evenness 3m, Straight Edge (mm)
 - Total Ground Cover (%)
 - Weed Grass (%)
 - Sward Height (mm)
 - Root Depth (mm)
 - Thatch Depth/Surface Organic Debris (mm)
 - Appearance (%)
 - Sward Colour
 - Diseases
 - Insect Pests
 - Hardness (g) Clegg Hammer
 - Infiltration Rate mm/hr